

**Santa Cruz County Health Services Agency  
Quality Management Minutes  
2-19-20**

Topic	Discussion/Recommendations	Action	Responsible Party	Follow-up Date
<b>Welcome and Intro.</b>	Robin convened the meeting of the Quality Management Committee by welcoming attendees.	None	N/A	N/A
<b>Attendees:</b>	<b>Marion Jordan, Serena Mohammad, Eliko Bridgewater, Rachel McCullough-Sanden, Elaine Nast, Robin Stone, Raquel Ruiz, Adrian Carranza</b>	None	N/A	N/A
<b>Guests:</b>				
<b>Agenda Items</b>				
<b>HIV Program Updates</b>				
<b>Approval of Minutes from 1-22-20</b>	Minutes were approved by committee	None		
<b>Announcements</b>	-Data meetings on 2/27 and 3/12 are cancelled. Robin and Marion will meet on 3/12 to go over QM measures, then present to the Committee. -Per Raquel, clinics will be absorbing Whole Person Care. -Emanuel has been deployed by the CDC and is expected back around the end of March.			
<b>Follow up on Action Items from 1/22/20 meeting</b>	1) Restricted Dientes access update-. Socorro and Elio will be meeting with Dientes tomorrow.  2) It is still unclear whether med adherence drop down and annual HIV screening panel are being used in Watsonville.	1)Eliko and/or Socorro to update committee  2) Marion and Robin are trying to arrange a phone meeting with Wendy to discuss.	Eliko and Socorro  Marion and Robin	Provide updates as needed  March 18, 2020
<b>Part C Integration Into Clinics</b>	As of July 1, 1 FTE NCM and 1 FTE SWCM will begin transitioning into clinics. At that time it will be decided which location works best. Supervision will be under both CARE Team and clinics until 1/1/20. Elaine expressed concerns about case managers being “tied down “ to the clinic, and reinforced the need to serve clients in the field. She requested that CARE Team staff have input into decisions that are made. Raquel said that feedback will be gathered at the appropriate time.	Continue to dialogue and collaborate re transitions		Ongoing

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<b>Data: Review of QI Measures 1/1/19-12/31/19</b>	Casc 1-Continuity Visits-Need to increase to 80%. There may be a discrepancy with Retention to Care PDSA data.	Casc 1 and Casc 3-Look at Retention to Care PDSA data, then compare with QI measure. Modify def if needed.	Robin	April, 2020
	Casc 3-VL Testing-Compare with Retention to Care PDSA Casc 5-Adherence Assessment-Consistently low in Wats.	Casc 5-Robin and Marion to f/u with Wendy and see if CM or MA can enter drop down and use dot phrases.	Casc 5-Marion and Robin	March, 2020
	Prvn 2-Pap Smears- Cervical pap smear manual audit in July. Need to filter as much as possible to make it less time consuming. Serena can pull out >65 yr old. Is cervical pap smear on Health Maintenance List? Serena can print out and list dates of last pap.	Prvn 2-Serena to run report every July 1. This year will be 7/1/19 to 6/30/20. Marion and Adrian to do manual audit.	Serena and Marion	To be completed by 7/31/20
	Prvn 3-HCV Screening and Management to be changed to HCV Screening Prvn4-TB Screening-Definition will be all patients with a quantiferon result	Prvn 4-Consult with Wendy re frequency of TB screening for our QM Def and Measure	Robin and Marion	Mar, 2020
	Prvn 5-Dental Visit-pending use of new dot phrase data tool so we can extract data.	Prvn 5-Marion notified us of dot phrase name after the meeting, which is .SA11DENTAL LAST EXAM. Robin forwarded the info to Wendy. Marion and Robin to check in with Wendy about it.	Robin and Marion	Mar, 2020
		Prvn9-Serena to send		

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	<p>Prvn 9-Syphilis Screening-Results very low, and are not consistent with previous screening results when STD screening was the same as syphilis screening.</p> <p>PSB1-Substance Abuse Screening-Results are low. Is the dot phrase . SBIRT DEPRESSION COMBO being used?</p> <p>PSB2-Mental Health Assessment and Referral-Should use same dot phrase as Substance Abuse Screening .SBIRT DEPRESSION COMBO</p> <p>Vax 1 and Vax 1a-Hep B and Hep A-Results low. Need to review definitions and CPT codes-deferred</p>	<p>CPT procedure code that she is using, which should be the same as what was previously STD screening. Rerun once we are clear about procedure codes.</p> <p>PSB1-Serena to follow up to see if she is using the dot phrase</p> <p>PSB2-Serena to ensure that she is using correct dot phrase</p> <p>Vax 1 and Vax 1a-Marion and Robin to review</p>	<p>Serena</p> <p>Serena</p> <p>Serena</p> <p>Marion and Robin</p>	<p>Mar, 2020</p> <p>March, 2020</p> <p>March, 2020</p> <p>March, 2020</p>
<b>Consumer Survey</b>	<p>Consumer Surveys-We currently have a little less than 20 surveys. We will target 60, but will accept 50, with the goal of completion by 4/30. Will extend if needed.</p>	<p>4) Staff needs to collect surveys before clients leave, because it doesn't work well to ask clients to mail them in. It was suggested to utilize time in the waiting room to complete surveys. Staff</p>	<p>All staff, especially case managers and MA's.</p>	<p>Provide update at next QM meeting if there is time.</p>

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		needs to assist clients with language/literacy barriers.		
<b>PDSA Update</b>	-Use of annual HIV Screening Panel to improve data outcomes in Watsonville  -Update regarding oral exam PDSA Action steps including mouth field content. Baseline data has been obtained.  - Retention to Care PDSA- Ongoing. May need to review calculation for continuity of care in the future.	See Follow Up Action # 2		T
<b>QM Calendar</b>	See attached QM Calendar for 2020.	We will strive to do our QM self -evaluation at the 3/19 QM meeting		

**Date Minutes Accepted:** 4/15/20

**NEXT MEETING: March 18, 2020 from 3:00-4:30 PM; 1080 Emeline HSA Admin Conference Room**